MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 6:00 PM MEETING
April 14, 2025

Present: Supervisor Terpstra, Clerk Brew, Treasurer Lemke, Trustees DeWard, Fryling, Haagsma, Vander Stel Staff: Manager Weersing, Community Development Director Wells

Absent with notice: None

Opening prayer was given by Board Member Brew and the Pledge of Allegiance was recited.

1. The meeting was called to order at 06:02 p.m. by Board Member Terpstra.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

No items were removed for in-depth discussion

4. Meeting Agenda

<u>Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the published agenda.</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- **a) Grand Valley Metro Council TIP Flyer**
- **b) 2025 1st Qtr. Revenue and Expenditure Report – 101 General Fund**
- **c) March 2025 Gaines Charter Township Fire Department Run Report**
- **d) Building Department March 2025 Revenue Report**
- **e) March 2025 Community Policing Officers' Report**
- **f) Minutes – Parks and Trails March 5, 2025 Meeting**

6. Scheduled Speakers

None

7. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

No one spoke.

8. Public Hearings

A. Proposed New Zoning Ordinance

Motion by Board Member Fryling and seconded by Board Member Vander Stel to open the public hearing on the proposed new zoning ordinance.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

4 citizens spoke concerning specific sections in the Proposed Updated Zoning Ordinance.

Motion by Board Member Haagsma and seconded by Board Member Fryling to close the public hearing on the proposed new zoning ordinance.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

9. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member Lemke to approve the Consent Agenda including the Treasurer's February 2025 Financial report; General fund expenditures from 03/01/2025 through 03/31/2025 totaling $137,654.20; Public Safety Special Assessment District expenditures totaling $180,684.01; Building inspections totaling $29,085.22; and Water and sewer fund expenditures $678,339.83.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes. Motion carried by roll call vote.

10. New Business

A. Proposed Updated Zoning Ordinance

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the proposed updated Zoning Ordinance with minor edits allowed to spelling, punctuation, grammar, and formatting.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Fryling - no, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried by roll call vote.

B. Cooks Crossings Enclave Water and Sewer Development Contract

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Cooks Crossings Enclave Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes. Motion carried by roll call vote.

C. River Birch Apartments Phase 4 Water and Sewer Development Contract

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to approve the River Birch Apartments Phase 4 Water and Sewer Development Contract.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Haagsma - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes. Motion carried by roll call vote.

D. Parks and Trails – Resolution Supporting Development of a Parks and Ground / Public Works Department

Motion by Board Member Lemke and seconded by Board Member Fryling to table the Parks and Trails Resolution supporting development of a parks and grounds / Public Works Department for reformat and / or rewrite.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

E. Employee Handbook Update for Earned Sick Time Act (ESTA) 2025

Motion by Board Member Haagsma and seconded by Board Member DeWard to approve changes to the Gaines Charter Township Employee Manual to reflect new policies and changes required by the Earned Sick Time Act (ESTA) 2025.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member DeWard - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member Brew - yes, Board Member Vander Stel - yes. Motion carried by roll call vote.

F. Prairie Wolf Park Boardwalk Repair

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Prairie Wolf Park boardwalk repair as presented.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes. Motion carried by roll call vote.

G. Server Room Fire Suppression System

Motion by Board Member Haagsma and seconded by Board Member Brew to approve the server room fire suppression system keeping all the equipment in the server room and updating all of the controllers with a cost of $17,135.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Brew - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried by roll call vote.

H. Revize – Purchase of Website Applications

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve Revize website improvements and the purchase of AI chat search module and online forms module at a cost of $8025 for 2025 and $6075 after 2025.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried by roll call vote.

I. Logan's – Liquor License Renewal and Certification

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to remove the Logan's Liquor License Renewal and Certification from the table placed at the March 2025 Gaines Charter Township Regular Board Meeting.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Logan's Liquor License renewal and certificatioon.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard – yes. Motion carried by roll call vote.

J. High Performing Teams Training Workshop

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the High Performing Teams Training for additional employees of the township.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried by roll call vote.

K. Township Maintenance Contracts

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to grant staff the ability to re-negotiate contract extensions for up to an additional three years for D.J's, Jack's, and JND Snowplowing.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried by roll call vote.

11. Public Comments

A resident commented and thanked the board for their support of the Division Avenue Corridor Authority. Recent meetings have been very productive and efforts are being made to clean up and improve the looks of Division Avenue.

A resident thanked Board Member Fryling for his vote against adoption of the new zoning ordinance.

12. Manager's comments

Comment on the Quarterly Reports from Kent County Sherrif Office numbers of calls between last year and this year.

The engineering concept for the fishing dock was presented.

Update on the emergency repair on Engine 36.

13. Supervisor's comments.

Revised copies of the Vision Projects to Initiate and Manage Growth for Gaines Charter Township discussion at a April 28, 2025 Board Meeting.

14. Trustees comments

Discussion pertaining to Grand Rapids City chicken ordinances compared to Gaines Charter Township chicken ordinances.

Additional questions on design of the server room and need to change technology as discussed and approved during the meeting.

Questions and discussion about Pine Rest security and the expansion occurring on the Pine Rest properties.

Comment on using synthetic products in construction of the Fishing Dock

15. Adjournment

Supervisor Terpstra adjourned the meeting at 08:22 p.m.

Michael Alex Brew

Michael Alex Brew, Clerk

Robert Terpstra

Robert Terpstra, Supervisor